

RFP: EAST MOUNTAIN HIGH SCHOOL EXPANSION PROJECT

The East Mountain High School Foundation

The East Mountain High School Foundation (Foundation) was formed in 1996 to accept the donation of twenty-six acres of land from Roger Cox and Mountain Ranch. With the help of many generous community members, the Foundation was able to secure a loan from First Community Bank that allowed us to build the East Mountain High School campus. Today, the Foundation works tirelessly to raise funds for East Mountain High School. The Foundation is a 501c3 entity is not subject to state procurement laws or procedure.

East Mountain High School

Founded in 1999, East Mountain High School (EMHS) was one of the first charter schools authorized in the state of New Mexico. As we enter our 22nd year, we are proud of our school's many accomplishments: an 'A' Rating from the Public Education Dept every year, National Blue Ribbon recognition from the US Dept of Education, state championship athletics, and internationally recognized extra-curricular activities. EMHS help all students navigate their path to college, career, and beyond. We know that the future poses many complex challenges, but our faculty are committed to instilling a sense of creative problem solving in all students.

Purpose

The Foundation seeks financing options to fund a facility expansion project to expand enrollment at East Mountain High School. The facility expansion is likely to include a multi-purpose space as well as classroom space to accommodate additional demand for enrollment. The loan shall finance potential acquisition, renovation, and/or construction of facilities, and if necessary, other capital expenditures related to the project.

Scope of Work

The Foundation seeks financing options to fund facility expansion. Debt is intended to be serviced by lease payments made from EMHS to the Foundation on a monthly basis per an executed lease purchase agreement approved by APS and the State of New Mexico. The Foundation would like to explore all avenues of potential financing including bonds, traditional loans, and other potential options recommended by respondents to the RFP.

Term

The term of the engagement shall begin upon an intent to award notice from the Foundation to the recipient and shall extend throughout the term of financing.

Award

The Foundation is seeking to finance debt with one firm for the intent of the expansion outlined above.

EVALUATION CRITERIA

EVALUATION OF PROPOSALS

The Foundation is not subject to formal evaluation of proposals, but will gauge respondents based on the following criteria:

Evaluation Criteria

1. Qualifications of Proposer
2. Proposed Approach
3. References
4. Rates and Financing

QUALIFICATIONS & EXPERIENCE OF PROPOSER

- Name and address of company, date founded, number of employees; Brief history of company; Brief biographical summary on all principal personnel within the company.
- List of key personnel in the company who will be assigned to work with the Foundation. Indicate each person's length of service with the company.
- Describe the experience of your Company as it relates to its success in the area(s) for which you are proposing with institutions having similar needs to EMHS and the Foundation, specifically, charter school or APS construction projects.
- Describe the capabilities your Company is best capable of managing the area(s) for which you are proposing.
- Within the past five (5) years has any of the following occurred:
 - a) Has a general assignment been made by Company or any Affiliate for the benefit of creditors?
 - b) Has any action been taken or suffered by Company or an Affiliate under any insolvency or bankruptcy act?
 - c) Has the Company or any Affiliate been placed voluntarily or involuntarily in any receivership?
 - d) Has the Company or any Affiliate defaulted on any loan, or been otherwise unable to pay its debts?
 - e) Have there been any liens, claims, judgments, lawsuits or other litigation (including any copyright, patent or infringement actions) been filed against the Company or any Affiliate related to the proposed services to be provided, and if so, explain the nature and status?
 - f) Has the Company or any Affiliate had a contract related to the proposed services/products to be provided terminated on the basis of a breach or default.

Termination for breach or default includes a notice to stop performance for failure to adequately perform. Provide the relevant details with respect to the termination(s) including the date of termination and the other parties' name, address, and telephone number.

- Disclose any potential conflicts of interest, or appearance of conflict, which might arise if your Company was selected for this award. Such disclosure should include compensation which may be paid in either hard dollars or soft dollars by any source to your Company.

PROPOSED APPROACH

Proposers must include the following information in their response to the RFP:

- Detail your experience financing projects commissioned by Albuquerque Public Schools, charter schools, or other relevant projects.
- Detail different financing options and terms that would be available to the Foundation.
- Detail experience working with Governing Councils, Boards, Principals, Executive Director's, and other applicable personnel.

REFERENCES

Provide a list of at least three (3) client references (Institution, name, current position, phone and email address). These references should be from a school that are similar in size and scope to EMHS. For each reference, please provide the number of staff members employed, the time period services have been provided, a general description of your Company's roles and responsibilities at the Institution, and any pertinent information. The Foundation reserves the right to contact references.

RATES & FINANCING

- Explain your typical fee structure for projects of this nature.
- Explain and elaborate on what type of financing will be pursued and/or makes the most sense for the Foundation.
- Explain and elaborate on placement agent fees, if applicable.
- Explain and elaborate on underwriting fees, if applicable.
- Explain and elaborate on the term of the agreement.
- Explain and elaborate on your access to competitive pricing and financing.

RESPONSE DEADLINE

Responses should be submitted by May 1, 2023 via email to ryandberryman@gmail.com and tsmith@eastmountainhigh.net.