

**EAST MOUNTAIN HIGH SCHOOL
GOVERNING COUNCIL MINUTES**

February 25, 2019

I. CALL TO ORDER

Chair Brent McCall called the regular meeting of the 2018-19 East Mountain High School Governing Council at 6:01 pm in the EMHS Conference Room. Council members present were, Karen Thompson, Brad Hosmer, James Salisbury, Susan Millsap, Michael Wismer, Douglas Darner, and Lindsay Schwebke. Harley McDaniel was absent. In addition to GC members, the following were in attendance: EMHS Principal, Monique Siedschlag, EMHS Vice-Principal, Amanda Millea, EMHS Recording Secretary Delina McKnight, EMHS Student Representative Avery Rohwer, Faculty Representative/Teacher Stephaine Schuette, EMHS Student Tiffany Delgado and community member, Cathy Kidder.

II. APPROVALS

A motion was passed unanimously to approve the Agenda; the minutes from the January 28, 2019, meeting; and the following BARs:

- 001-024-1819-0021-I Fund 24106 (IDEA-B): to increase the SY2018-2019 budget by \$7,129 which represents an allocation adjustment by APS.
- 001-024-1819-0022-I Fund 11000 - to align budget with audited actual cash balance (cash carry forward)
- 001-024-1819-0023-I Fund 31600 - to align budget with audited actual cash balance (cash carry forward)
- 001-024-1819-0024-I Fund 31701 - to align budget with audited actual cash balance (cash carry forward)
- 001-024-1819-0025-I Fund 14000 - to align budget with audited actual cash balance (cash carry forward)
- 001-024-1819-0026-I Fund 11000 (Operational) - to add final computed SEG in the amount of \$22,001 to the 2018-2019 budget.

III. OPENING COMMENTS

On February 5th the school was honored with a proclamation in the House of Representatives recognizing the National Blue Ribbon achievement. Chair Brent McCall and Principal Siedschlag also delivered special capital project requests to Senator White and Representative Schmedes. Mrs. Siedschlag introduced EMHS student Tiffany Delgado who is on the Speech and Debate team and was voted by every coach in the state as the James Akin New Mexico Student of the year. Tiffany, who is a senior, spoke about her 4 years and her accomplishments here at EMHS. She thanked her teachers, Speech and Debate coaches and Vice Principal Millea for their assistance. Tiffany plans to attend college, but has not committed at this point.

IV. REPORTS [Highlights, Questions, Comments]

a. Ex-Officio Council Members and Staff

1. Student Representative Report –Avery Rohwer

- Reported on student's achievements and club events at EMHS.
- Presented a flyer about EMHS newspaper called the "Howler" this will update, inform, improve, inspire and intrigue the EMHS community.
- Spring sports started this week.
- Boys and Girls basketball are at district this week.
- March 8th will be 8th grade day for new incoming students.
- Recording Arts will hold their 2nd concert February 27th at Greenside.
- EMHS Bowling team won their 9th state title.

2. Faculty Representative Report – Stephaine Schuette

- Reported on Faculty updates and events.
- EMHS First Robotics team will headed to their first competitions in El Paso and Amarillo the first two weekends in March. Showed a video of robot.
- Presented handouts with pictures of class room projects.
- Spoke about EMHS Clubs.
- Teacher Elizabeth Kuehne wrote an essay about using iMove and submitted to Adjunct Nation. The essay was published the very next day. A copy was presented for Council to read.
- Social Emotional Learning - thirteen teachers have been sharing strategies how to get to know students better and how to connect with students.
- Presented a picture that one of our Students entered in the Holocaust Writing & Art contest last month and came in as one of the top finalist.
- 10th grade Humanities will have an exhibit on Anne Frank to present the week of March 18th at EMHS.
- Schuette spoke about her flexible seating in her classroom and presented pictures of her students using the flexible seating.

3. Principal's Report – Monique Siedschlag

- Passed around the certificate from the House where EMHS was recognized as a Blue Ribbon School.
- Lottery will be held March 19. Will accept 100 9th graders and 10th, 11th & 12th grade will be put on waiting list. All siblings will be accepted. There are currently 124 9th graders on the lottery list. Prospective parents have referenced knowledge of the Blue Ribbon Award.
- Engaged the Council in a discussion on history of securing an SRO and the issues related to contracting with a private security firm at EMHS. Private security will be taken to the next steps of working on a contract.
- Council Wismer passed around a book called Why Kids Kill by Peter Langman. He also discussed contacting the sheriff's department to have officers do a campus walk-through.

- Principal Siedschlag initiated a discussion regarding our current response mechanism – which is primarily a barricade model. Other organizations (including APS) are using a different response model that incorporates other elements. It was decided that due to various factors particular to EMHS – that we will stay with the current model for the immediate future.

B. Council Committee Reports on Activity

1. Finance/Budget/Audit – Chair, Michael Wismer

- Presented the Encumbrance report. As of January 31, 2019 there is \$1,404,487.03 encumbered in the Operational Fund and not yet encumbered is \$530,622.70.
- January bank statements were reviewed and reconciled.
- Audit has been completed and overall was good, report operating within our budget.

2. Facility & Asset Management – Chair, Principal Siedschlag

- Reported details of the special capital outlay requests which totaled \$330,000.
- Guidance office will get new flooring over spring break.
- Getting quotes on drainage problem and berms – outside projects should be completed by June.

3. Principal Search Committee report – Chair, McCall

- Have received (10) applicants and have narrowed it down to (5) for interviews and still open for possible applicants.
- Presented and explained the handout called the first round interview questions set and deliberation matrix.
- This matrix was used by the committee to reach an efficient consensus on those we deemed worthy of the next round of interviews as finalists.
- The matrix has 18 factors derived from the job description.
- Each factor is weighted based on the relative importance of the factor as decided by consensus of the committee.
- Once each interview was completed the numeric scores for all 18 factors was placed on the board so we could discuss outlier scores.
- After listening to our peers, any changes to scores were made.
- By totaling the scores and dividing by the number of committee members present we came up with a normalized score we could use for determining a natural break/finalist candidates.
- Committee will meet tomorrow to discuss the process for the finalist round.
- We are on track for finalist's interviews in the month of March.
- On track for a recommendation to the GC by April 1st.

V. PUBLIC COMMENT and RECOGNITION

Cathy Kidder mentioned she thinks it would be a good idea that the sheriff's department should look at the school layout.

VI. OLD BUSINESS

- A. None at this time.

VII. NEW BUSINESS

- A. None at this time.

VIII. CLOSED SESSION/OPEN SESSION

- A. Consideration for Approval to Adjourn to Closed Session Pursuant to the Open Meetings Act relating to Personnel matter.

Chair Brent McCall motioned to convene in closed session. Board member Michael Wismer made a motion and Brad Hosmer seconded the motion. The roll-call vote resulted in agreement to convene in closed session for the purpose of discussing the personnel matter with the board members, McCall, Wismer, Thompson, Darnier, Hosmer, Salisbury, Millsap and Schwebke voted for approval of the motion. The meeting proceeded into closed session at 7:50 p.m.

- B. A motion was passed to reconvene into Open Session at 8:35 p.m. The only personnel matters discussed in the closed session was the personnel matter involving the Principal.

IX. FINAL COMMENTS & ANNOUNCEMENTS - None


X. ADJOURNMENT.

A motion was made and seconded that this regular meeting of the Governing Council be adjourned. The motion was approved unanimously, and the Chair declared the meeting adjourned at 8:56 p.m.

GOVERNING COUNCIL MEETING
Next Regular Meeting
Monday, March 25, 2019 – 6:00-8:30 p.m.



Brent McCall, Chair



Michael Wismer, Secretary