

**EAST MOUNTAIN HIGH SCHOOL  
GOVERNING COUNCIL MINUTES**

**January 28, 2019**

**I. CALL TO ORDER**

Council member Brad Hosmer called to order the regular meeting of the 2018-19 East Mountain High School Governing Council at 6:03 pm in the EMHS Conference Room. Council members present were, Karen Thompson, James Salsbury, Susan Millsap, Michael Wismer, Harley McDaniel and Lindsay Schwebke. Chair Brent McCall attended by telephone. Douglas Darner was absent. In addition to GC members, the following were in attendance: EMHS Principal, Monique Siedschlag, Business Manager, Nancy Holmquist, EMHS recording Secretary Delina McKnight, Faculty Representative/Teacher Stephanie Schuette, Teachers Michael Wood and Brad Schulke and community member, Cathy Kidder.

**II. APPROVALS**

A motion was passed unanimously to approve the Agenda; the minutes from the December 17, 2018 meeting and the following BARs:

- 001-024-1819-0019M Fund 24154 - to transfer budget in the amount of \$1,559 from Function 2400 to Function 2300 for Principal professional development expenses incurred during the first quarter of the current school year.
- 001-024-1819-0020 Fund 31700 (SB-9 State Match) - to increase the current budget by \$9,175 for the 2019 allocation of supplemental severance taxes.

**III. OPENING COMMENTS**

Council member Brad Hosmer said Mrs. Siedschlag will go over the changes about the PARCC in her report.

**IV. REPORTS [Highlights, Questions, Comments]**

a. Ex-Officio Council Members and Staff

1. Student Representative Report –Avery Rohwer by Stephaine Schuette
  - Light the night had a great turn out.
  - Student Council selling prom tickets once a month and the prices will increase monthly to give students a chance to buy at a lower rate.
  - Sports are starting off to a good start this spring.
2. Faculty Representative Report – Stephaine Schuette
  - Reported on Faculty updates and events.
  - EMHS Debate Team won a record 64 state sweepstakes points at the Congressional Debate State Championship.
  - Sophomores College Day put on by CNM is February 1, 2019.
  - Jordan's Java will start up next week all monies raised for Special Olympics.
  - Discovery Projects have been posted in each building.

- Reported on all EMHS clubs.
  - Schuette has asked Mr. Wood to speak about the InterAct Club. Mr. Wood said they held a Snow ball dance last Saturday which raised over \$2,000.00 to help prepare care packages for homeless teens and received over 85 lbs. of beans to donate to Roadrunner food bank.
3. Business Manager Report- Nancy Holmquist
- Presented and explained in detail the PED Cash Report for 2018-2019 Fiscal year as of December 31, 2018.
  - Provided a copy of the Balance Sheet report all in balance as of December 31, 2018.
4. Principal's Report – Monique Siedschlag
- Letter was mailed to parents about how important the bond/mill levy is for our school.
  - Presented a copy and went over the Executive Order about the PARCC that Governor Lujan Grisham signed January 3, 2019 for Governing Council. Teachers' evaluations remaining the same at present.
  - Spoke about the Lease Assistance issue. Measurements from PSFA were similar to what we have been using. The small school adjustment is still up in the air with the legislative session.
  - Will be obtaining quotes for Security at EMHS.
  - Mrs. Siedschlag asked Brad Schulke to speak about how he is helping students prep for ACT science. He presented copies to council to review test examples and how he is using data to determine where he can help students to achieve higher scores. His ongoing long range bold goal is 23.0 in science.
  - Mrs. Siedschlag asked Michael Wood to speak about how he is also helping his students in advocacy prep for ACT. He is going through a program called Method test prep where he can monitor students to see where they are having problems. He gave his pros and cons about preparing for ACT.
  - Mrs. Siedschlag reviewed both Math and Humanities strategies and goals with regard to the ACT.

B. Council Committee Reports on Activity

1. Finance/Budget/Audit – Chair, Michael Wismer
- Presented the Encumbrance report. As of December 31, 2018 there is \$1,451,087.85 encumbered in the Operational Fund and not yet encumbered is \$527,589.38
  - December bank statements were reviewed and reconciled.
2. Facility & Asset Management – Chair, Principal Siedschlag
- The 2018 Legislative Capital project funds will be used to finish cooling in Building 2. The request for this year will include: \$90,000 for continuing HVAC, \$35,000 for an intercom system and \$30,000 to support technology needs.

3. Principal Search Committee Report- Chair, McCall
- Principal Job was posted in the EMHS website, New Mexico Coalition for Charter Schools, APS, New Mexico R.E.A.P and National Alliance for Public Charter Schools.
  - Have received (2) applicants and (2) others are in process.
  - Will meet again February 4<sup>th</sup>.

**V. PUBLIC COMMENT and RECOGNITION**

Cathy Kidder comment was that Governing Council should be using their EMHS email not their personal email. The reports given by faculty about ACT was very interesting to hear about how faculty is working to help prepare students to achieve higher scores.

**VI. OLD BUSINESS – None at this time.**

**VII. NEW BUSINESS**

- A. A motion was made, seconded and passed to approve 2019-2020 School Calendar.
- B. A motion was made, seconded and passed to adopt new policy-Prohibition against aiding and abetting sexual abuse.


**VIII. FINAL COMMENTS & ANNOUNCEMENTS - None**

**IX. ADJOURNMENT.**

A motion was made and seconded that this regular meeting of the Governing Council be adjourned. The motion was approved unanimously, and the Chair declared the meeting adjourned at 8:20 pm.

GOVERNING COUNCIL MEETING  
Next Regular Meeting  
Monday, February 25, 2019 – 6:00-8:30 p.m.

  
\_\_\_\_\_  
Brent McCall, Chair

  
\_\_\_\_\_  
Michael Wismer, Secretary